

Skyler Matthias

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Education

St. Mary's University

Master of Arts in Educational Leadership
January 2021 -
Anticipated Graduation November 2022

University of Iowa

Bachelors of Theatre Arts
August 2013 - May 2017

Certifications

Arts Entrepreneurship

University of Iowa

Virtual Teacher

University of California, Irvine

Project Management Principles and Practices

University of California, Irvine

TESOL Certification

University of Arizona

Volunteer/Internships

Campaigner

Dressember - 2019 and 2020

ESL Teaching Volunteer

IHELP St. Louis - October 2020-Present
Refunet - Virtual / United Kingdom -
April 2020-Present

Space Management and Performance Enhancement Intern

Iowa City, Iowa - Public Space One
January-May 2016

Key Skills

Adobe Premiere Pro
Website Design
Microsoft Suite
Google Suite
Thai Language - B2
Spanish Language - A1

Experience

Impact Manager - City Year Little Rock

Little Rock, AR - November 2021-Present

- Sets and monitors clear, measurable, weekly and monthly deliverables and action plans for AmeriCorps members to accomplish WSWC goals established by the organization and school partner through the Statement of Partnership process.
- Drives results by ensuring timely and accurate collection of quantitative and qualitative data. Uses surveys, student, school and district level data to continually improve student interventions and whole school supports.
- Leads, manages, and coaches a team of AmeriCorps members to achieve service performance standards requirements while developing their leadership potential.
- Utilizes performance management tools to set expectations, identify strengths and areas for development, and to find ways to maximize leadership potential.
- In collaboration with Impact Director, builds and cultivates strong partnerships with teachers, principals, school officials, and other key stakeholders, demonstrating an understanding of the schools priorities and working collaboratively to implement solutions that leverage AmeriCorps member talent and align with City Year WSWC output, outcome, and impact goals.

Case Manager - Covenant House Missouri

St. Louis - May 2021-October 2021

- Provide goal-oriented support and individualized direct care and supervision of program youth.
- Record and maintain records, required paperwork, and documentation according to agency policy & procedures.

Student Success Coach - AmeriCorps - Beyond School

St. Louis, Missouri - August 2020-Present

- Lead 10 3rd-8th grade students to academic success; every month a student is in the program, they grow 2 months in reading level.
- Oversee 8 federal work-study team members; fielding questions, developing training materials and organizing schedules.
- Coordinate Community Partner program to produce multiple virtual events with over 60 students in attendance.
- Oversee a \$2000 grant for an entrepreneurship project.
- 6th rated DJ in St. Louis, receiving Rookie of the Year Award.

Youth in Development Specialist - United States Peace Corps

Samut Songkhram, Thailand - January 2018 - February 2020

- Established effective partnerships between 500 students, the local Thai government office, three schools, and a health clinic.
- Developed English programs and curriculum to teach over 20 hours a week in three schools to over 300 students ages 6-18.
- Coordinated on over 10 multi-faceted camps and clubs creating engaging life-skills activities for students of all ages.
- Oversaw multiple grants handling over \$5000 in funds for camps and projects with students ranging from 50-200 students.